

Jess Martin Park Advisory Committee

Regular Meeting Minutes

Monday, April 6, 2026, 4:00 PM

Location: Julian Library

1. Call to Order

Chair Mike Charlonne called the meeting to order at 4:05 PM.

Committee Members Present:

Mike Charlonne, Chairperson

Allisun Kraemer, Vice Chairperson

Richard Loomis, Secretary

Brandon Fender, Member

Committee Members Absent:

None

County Staff Present:

Matt Sanford, Region Manager

Carlos Hinojosa, Supervising Park Ranger

Luke Taylor, Park Project Manager

2. Approval of April 6, 2026, Agenda

The agenda was approved.

3. Introductions and Announcements

Committee members and County staff made introductions.

4. Public Comment: Non-Agenda Items

No public comment.

5. Approval of February 2, 2026, Minutes

Meeting minutes were approved.

6. Park Update — Matt Sanford / Luke Taylor / Carlos Hinojosa

New park volunteers, Gary and Lynn.

The shade sails over the playground area are being replaced by a new company. A work order has been placed.

The ADA project is expected to begin soon, with current funding only covering the parking space next to the playground. The day-use area will be replaced with DG to improve accessibility. Repairs will also address the crack next to the tree, the path of travel to the restrooms, and the drinking fountain.

Water is currently not reaching the drinking fountain. If the issue cannot be located, the fountain may be relocated elsewhere in the park or included in a future project. It is possible the ADA project may identify the issue. The fountain itself is operational, but there is a delivery issue.

The ADA project will also address parking improvements to make the area ADA-compliant, including striping and correcting the grade for the path from the ADA parking space to the restrooms. A speed bump may also be added. Construction work may damage the tree next to the playground, and removal may become necessary.

The walkway around the park does not currently meet ADA standards and will need to be addressed in a future project.

State Bill 707 provides an option for board members to participate virtually, effective January 1, 2026. At least one Parks and Recreation staff member must be physically present at meetings. Approval has been submitted to the San Diego County Board of Supervisors. In order for this to be implemented, it must also be added as an agenda item and approved at the next Jess Martin Park Advisory Committee meeting.

All County advisory board members must complete orientation and financial training every two years. Training must be completed by January 2028 and may be available virtually. The first training session is expected in late May. Proof of completion must be submitted to Matt Sanford.

7. Monthly Park Maintenance Fund Budget Update

The budget balance was reported at approximately \$42,421 as of March 31, 2026. The budget remains subject to adjustments.

8. Wellhead Tank and Landscape Tie-In Update

Project completed.

Background of the project: The original potable well was located across the highway. Testing showed minimal output. The tank was tied into the new well drilled within the park, and the water was determined to be potable. The system had to be sanitized for drinking water use.

Luke Taylor will determine the depth of the well. A few leaks have been identified and are being repaired. Carlos Hinojosa tracks water usage. January is typically used as a mid-year review period, while June 30 marks the final annual usage review.

The Julian Water District limits the amount of allocated water under the terms of the settlement agreement. Parks and Recreation staff will locate the documentation outlining how the allocation was determined.

9. Basketball Half-Court Update

The project design is approximately 90% complete, and color selections have been included, including white striping. Staff are currently working with SDG&E regarding an encroachment permit due to a ghost easement extending into the middle field area. Resolution may require either a permit or a quitclaim from SDG&E.

10. Possible Off-Leash Area

The current County Parks and Recreation budget appears limited this year and next year for additional expenditures. Mike Charlonne will follow up with Brittany Mushet regarding the land adjacent to Jess Martin Park.

11. Proposed Next Meeting Date and Location

Monday, June 1st, 2026, 4:00 PM

Location: Julian Library

Adjournment

The meeting adjourned at 4:39 PM.

Submitted by:

Richard Loomis, Secretary

Jess Martin Park Advisory Committee

About the Committee

The JMPAC is a voluntary organization chartered by the County Board of Supervisors to provide community input and recommendations to the Director of the San Diego County Department of Parks and Recreation regarding the budget, maintenance, operations, park development, facilities, and recreation programs for Jess Martin Park. (Landscape Maintenance District Zone No. 2 - Julian)

Current Members

Mike Charlonne - Chairperson

Allisun Kraemer - Vice Chairperson

Richard Loomis - Secretary

Brandon Fender - Member