

COUNTY SERVICE AREA-81 (CSA-81)
FALLBROOK LOCAL PARKS ADVISORY COMMITTEE

MEETING MINUTES

MAY 21, 2026 | 9:00 AM
LIVE OAK PARK VISITOR CENTER
FALLBROOK, CALIFORNIA

Members Present

Stephani Baxter (Chair), Sean O'Callaghan, Jim Loge, Kari Hoyer, Sue Reed, David Throop, Bryan Hanewinkel

County Staff Present

Jake Enriquez, Nancy Santillan, Ranger Lauren Raduc, Riley Dewitt-Rickards (virtual)

Public Present

Josh Guerrettaz, Vickie

1. Call to Order

- Chair Stephani Baxter called the meeting to order at 9:02 a.m.

2. Pledge of Allegiance

- Kari Hoyer led the Pledge of Allegiance.

3. Open Agenda

- Chair Baxter thanked County Parks and Recreation staff for their continued partnership and support of the Kids in the Park program, noting the positive impact the program has on local youth.
- Chair Baxter also thanked committee members for their volunteer service and participation during a particularly busy time of year.
- Committee members were reminded to utilize the correct committee email addresses for official committee correspondence and record keeping.

No additional public comments were received.

4. Approval of April 16, 2026 Meeting Minutes

- Committee members reviewed the April 16, 2026 meeting minutes.
- Motion by Bryan Hanewinkel, seconded by Stephani Baxter, to approve the April 16, 2026 meeting minutes as presented.
- Motion passed unanimously.

5. Virtual Committee Participation – Voting Item

Jake Enriquez provided an overview of Senate Bill 707, which allows committee members to participate remotely while still counting toward quorum requirements. Staff explained that Assembly Bill 2449 expired on December 31, 2025, and SB 707 provides continued authority for virtual participation while maintaining an in-person meeting location for the public.

Discussion included:

- Virtual attendance and voting rights for committee members.

- Public participation through virtual meeting access.
- Existing attendance requirements and excused absences.
- The importance of maintaining in-person participation whenever possible while allowing flexibility for illness, work travel, and emergencies.

Motion by Jim Loge, seconded by Sue Reed, to approve virtual committee participation under SB 707 and revisit the policy in six months.

Motion passed unanimously.

6. Financial Report

David Throop presented the April 2026 Financial Report.

Financial highlights included:

Item	Amount
PLDO Balance	\$57,060
Cash Received	\$1,595
Total Disbursements	\$45,259
Encumbrances	\$925,851
New Funds	\$1,765,733
Total Balance + New Funds	\$1,822,793
Fund Balance	\$890,014

- Committee discussion focused on the status of the Fallbrook Sports Park lighting encumbrance previously approved by the committee.

Jake Enriquez reported that:

- March meeting minutes had been submitted.
- County Counsel has advised that a new agreement between DPR and FSA is required before the project can proceed.
- The matter will ultimately require Board of Supervisors action.
- Staff anticipates the item moving forward in the fall and expects it to appear as a consent item before the Board.
- Committee members requested that future Sports Park updates be included under Park Updates.

7. Park Updates

Rainbow Park

- Volunteer workday held May 2.
- Volunteers created tree circles and spread mulch around more than 20 trees.
- Continued irrigation monitoring and routine park maintenance.
- Rainbow Park served as a staging location for the Climate Ride cycling event.

Clemmens Lane Park

- Continued vegetation management and routine maintenance.
- Ongoing fencing and park repair projects.

Don Dussault Park

- Continued field and grounds maintenance.
- Playground safety inspections completed.

Live Oak Park

- Arbor Day planting event held April 25 with 15 live oak trees planted.
- Arts in the Park event held April 26 with approximately 1,800 attendees.
- Successful mulch giveaway distributed approximately 30 cubic yards of mulch.
- Kids in the Park educational programming continues with support from community partners.

- New ADA-compliant drinking fountain installed near the playground.
- New interpretive signage installed at the off-leash dog area.
- Continued high levels of park use and ongoing maintenance operations.

Village View Park

- Continued vegetation management and weed abatement efforts.
- Ongoing maintenance and operational improvements as the park continues to mature.

Fallbrook Community Center

Nancy Santillan reported:

- Approximately 150 attendees participated in the Cinco de Mayo Senior Social event in partnership with the Center for Senior Wellbeing. .
- The event was provided at no cost through partnerships with community organizations and did not impact the CSA-81 budget.
- Twenty-eight summer camp programs are being offered for youth ages 5-17.
- Partnership with Fallbrook School of the Arts will provide summer art camps.
- The facility is fully booked for private rentals throughout May and June weekends.
- The Community Center will serve as a polling site from May 30 through June 2.
- Five new oak trees were recently planted on-site.

8. Village View Park Improvements – Shade Amenities Update

Riley Dewitt-Rickards reported that County Counsel has determined the proposed shade structures must be treated as a new capital project.

As a result:

- Board of Supervisors approval will be required before proceeding.
- The project must go through the formal bidding process.
- Installation is currently projected for early 2027.

Temporary shade solutions, including umbrellas and pop-up canopies, are being explored for use during the summer months.

Committee members discussed potential grant opportunities that may become available now that the project is classified as a new project.

9. Other Business

Staff reported that Village View Park is currently serving as a ballot drop-box location for the June election.

Chair Baxter inquired about the location of the educational bird display formerly housed in the Live Oak Park Visitor Center. Staff reported that the display was loaned by the Live Oak Park Coalition to the Elfin Forest Recreational Reserve for educational programming.

Committee members discussed the possibility of going dark in July. Consensus of the committee was to cancel the July meeting and resume regular meetings in August.

10. Adjournment

The meeting was adjourned at approximately 9:53 a.m.

Respectfully submitted,

Kari Hoyer
Secretary
CSA-81 Local Parks Advisory Committee