

COUNTY SERVICE AREA No. 81
Fallbrook Local Parks Advisory Committee

Meeting Minutes

June 18, 2026

Live Oak Park Visitor Center

Fallbrook, California

Attendance :

Committee Members in Attendance: Chair Stephani Baxter, Committee Members Bryan Hanewinkel, Sue Reed, Kari Hoyer, Sean O'Callaghan, and David Throop

Absent: Jim Loge

County Staff Present: Jake Enriquez, Nancy Santillan, and Park Ranger Lauren Raduc

1. Call to Order

Chair Stephani Baxter called the meeting to order at **9:00 a.m.**

2. Pledge of Allegiance

The Pledge of Allegiance was recited.

3. Open Agenda

A discussion regarding the location of the bird interpretive panel was raised. The LOPC purchased the panel many years ago for education in the Visitor Center. It was mentioned that the panel was loaned to the Elfin Forest Recreational Reserve. Steph said she would follow up.

4. Approval of May 21, 2026, Meeting Minutes

Minor corrections to the May 21, 2026, meeting minutes were noted.

A motion to approve the minutes with the noted corrections was made by Stephani Baxter, seconded by Sean O'Callaghan, and approved unanimously.

5. Financial Report

Presented by David Throop

Item	Amount / Status
Expenses	\$664,468
Revenue	\$786,642
Net Cost	-\$122,174
Operating Budget	86%
Revenue Tracking	117%

Financial highlights included:

Staff reported that the operating budget at the end of May was at 86%, which was considered on track and within budget.

Revenue at the end of May was tracking at 117%. Staff credited Nancy Santillan and the Community Center team for strong program participation, partnerships, and efforts to offset operating costs while maintaining reasonable program fees.

The Committee discussed an accounting discrepancy in the PLDO figures, noting that the May report appeared to contain the same PLDO figures as the prior month's report. Jake Enriquez will follow up with County accounting to determine the reason for the discrepancy and provide corrected information if necessary.

Approximately \$50,000 had been temporarily moved from the CSA-81 fund balance to address the electrical pole and electrical panel work at Don Dussault Park. The work has been completed, and because the project did not require the full \$50,000 allowance, the remaining balance will be returned to CSA-81.

Staff clarified that the Don Dussault electrical work was a maintenance expense, not a capital improvement or PLDO-funded project.

6. Park Updates

Fallbrook Community Center - Nancy Santillan

Summer day camp is underway.

Summer sports and dance programs began earlier in June and have experienced strong enrollment.

The Community Center is partnering with Fallbrook Regional Health District on a seven-week wellness program for youth ages 12–17.

A community all-abilities event for individuals with special needs and their families is scheduled for July 18, in partnership with local law enforcement, first responders, community organizations, and County departments.

Facility rentals and other Community Center activities continue to remain strong.

Rainbow Park

The tennis court net was replaced.

Pickleball activity has increased as more visitors utilize the courts.

Staff continue routine park maintenance, irrigation monitoring, inspections, and general upkeep.

Clemmens Lane Park

Staff continue routine park maintenance, irrigation monitoring, playground inspections, and general upkeep.

Don Dussault Park

Vegetation management and landscaping remain ongoing.

Staff continue routine playground safety inspections and park maintenance.

Village View Park

Temporary shade canopies and umbrellas have been installed for the summer months to provide shade while permanent shade structures are pending County approval.

A Movie in the Park featuring *Shrek* is scheduled for August 22 at sunset.

Live Oak Park

Staff reported continued activity at Live Oak Park, including graduation parties, reservations, and ongoing park use.

Staff recently refreshed the dog park driveway, adding approximately 60 yards of rock.

7. Village View Park Improvements – Shade Amenities

Jake Enriquez provided an update on the Village View Park improvement project and the proposed permanent shade structures.

Riley Dewitt-Rickards has prepared the Board letter, and the project is currently in the queue for consideration by the Board of Supervisors.

Board of Supervisors approval will be required before the project can proceed.

The project will be required to go through the County's formal bidding process.

Installation of the permanent shade structures is currently projected for early 2027.

The permanent shade structures will be funded through remaining PLDO capital improvement funds from the original Village View project. No new PLDO funds will be taken from CSA-81.

Staff explained that the original project includes contingency funds that may be used for project-related change orders and remaining work.

The Village View project has not yet been completely closed out. Remaining work includes the permanent shade structures, drainage-related work, and improvements to the decomposed granite at the dog park.

Staff are evaluating replacement of the current dog park ground material with Desert Gold decomposed granite, while taking into consideration the existing drainage system and grading.

The Committee identified three primary remaining improvements: permanent shade structures, dog park decomposed granite, and drainage work in the children's play area.

Staff noted that the temporary shade canopies and umbrellas were placed as an interim measure to provide shade during the summer while the permanent structures move through the approval and bidding process.

8. Other Business

Stage Coach Lane Active Transportation Funding

Stephani Baxter reported that the County is reapplying for active transportation funding for the Stagecoach Lane mixed-use pathway.

The project was highly competitive during the previous funding cycle, but additional funding is now available, improving the project's opportunity for funding.

Stephani reported that the prior support letter has been submitted again in support of the application.

Ingold Sports Park Update

Staff reported that the Sports Park ballfield lighting project continues to move forward.

County staff are working to align the existing lease and improvement agreement between the County departments and FSA.

The project remains in process and is not yet ready to be placed on the Board of Supervisors agenda.

Staff indicated that the Board letter is in draft form and is moving through the County's internal review process.

The Committee confirmed that July will be a dark month, with the next regular meeting scheduled for August 20, 2026.

9. Adjournment

The meeting adjourned at 9:45am.

Next meeting: August 20, 2026, 9am.

Minutes respectfully submitted by: Kari Ann Hoyer